

# KESTON VILLAGE RESIDENTS' ASSOCIATION

## CONSTITUTION

### 1. AIMS

The aims of the Association are to act where and when necessary to protect and improve the amenities and consider all other matters affecting the environment of Keston Village on behalf of its residents. The Association is entirely non-political.

### 2. MEMBERSHIP

Membership is open to all residents within the boundary as shown on the attached map.

### 3. COMMITTEES

The Management of the Association shall be vested in the Main Committee consisting of a Chairman, Vice-Chairman and if possible ten other members elected at the Annual General Meeting.

The Chairman or Vice-Chairman and half the ordinary members shall offer themselves for re-election annually. The main committee may appoint any subsidiary committees to consider specific issues and report back. Non-voting members may be co-opted to any committee at its discretion provided the Main Committee is informed.

### 4. QUORUM

A quorum of the Main Committee shall consist of the Chairman or Vice-Chairman and three other members.

### 5. ELECTION OF OFFICERS

The Main Committee shall elect its own officers and approve the appointment of an auditor who shall not be a member of the Committee.

### 6. MEETINGS

The Annual General Meeting shall be held within one month of the end of the financial year and notice of this meeting shall be circulated to all members of the

Association at least fourteen days beforehand. A statement of accounts shall be presented and duly audited by the honorary auditor.

The Main Committee shall meet at bi-monthly intervals, however such meetings may be cancelled if there are no substantive items to be considered at the discretion of the Chairman or Vice-Chairman.

## 7. FINANCE

The financial year shall run from 1 March to last day in February. An honorary auditor shall be appointed annually.

## 9. ALTERATION OF RULES

Any alteration to this constitution can only be made after approval by the committee and residents attending the Annual General Meeting.